

CONTENTS

1. INTRODUCTION (2 pages)
2. ORGANISERS CONTACT INFORMATION (1 page)
3. REFERENCE FROM THE MARE AND FOAL(1 page)
4. REFERENCE FROM THE MILLGATE (1 page)
5. LETTER OF SUPPORT FROM ROB KNOTTS (2 pages)
6. RISK ASSESMENT PLAN (9 pages)
 - 1.1 Vehicle Movements
 - 1.2 Access for emergency services
 - 1.3 Crowd Management
 - 1.4 Anti-social behaviour
 - 1.5 Security searches
 - 2.0 Sale/consumption of alcohol
 - 2.1 Illegal Drugs
 - 2.2 Noise
 - 2.3Litter
 - 2.4 Emergency evacuation
 - 2.5 Fire Safety
 - 2.6 First Aid
 - 2.7 Structures
 - 2.8 Electrical safety
 - 2.9 Gas Safety

END

Contractors information shall be forwarded separately.

1. **Introduction**

Austerlands is to be organised by M35 music. It is scheduled to take place on the 26th August 2018 from 12.00-00.00 at Austerlands cricket club Oldham. It is proposed that it will be licensed under the TEN with attendance of no more than 499 people including staff. This event is advertised for adults only, we expect this event to attract an audience profile of 30-46 age range with a 60/40 split of Female and male. However, we advocate a range of ages to avoid age discrimination which is conducive with our ethos.

This small event will be within the cricket club grounds (see map), where a Marquee shall be erected that will house a stage, sound equipment, staff, and attendees and shall be secured with safety barriers and stewards to prevent any unwanted entry.

The day will compose of live music acts until 19.00 which offer a genre of music and Disc Jockeys from 19.30 -00.00 playing recorded music of different genres. The venue will provide all beverages and a mobile catering van will be on site to provide food. There shall be a smaller bell tent erected on the grass area for a 'chill out' which will offer attendees some relaxation with the chance to read some information on a local charity 42nd street which supports the mental health of 11-25-year olds.

Regarding the TEN, we apologise profusely by the mistakes made regarding the process of this. M35 have never submitted a TEN, this has always been submitted by the personal Licence holder. Conversely, a separate TEN has been submitted by Austerlands cricket club to accommodate the after party.

The rationale for requiring the Midnight finish time, is due to many attendees' being unable to make the day time entertainment, due to work and other commitments. Unfortunately, most attendees can only attend from 18.30, and we feel if the extension was disallowed, it would be unfair to charge people the full ticket price if they had to leave a few hours later. Additionally, having no after party would also impact on ticket sales resulting in M35 having to locate a different venue that has sufficient licence times, which will further impact the funds needed for Austerlands Cricket Club.

Background and Aim

M35 music was created by Stephen O'Mara in 2009. Stephen who works full time in pest control, is 43 years old from Failsworth in Manchester. His passion for music and love for people inspired him to create events in local and surrounding areas that bring communities together regardless of backgrounds. By supporting local musicians from differing backgrounds and ages to perform at M35 events gives everyone the opportunity to enjoy and support local talent. Furthermore, most of the musicians and Disc Jockeys who are scheduled to play

at Austerlands are unsigned acts who simply love music, which resonates our ethos; Diversity.

In response to a demand, we also host Adult only events. Recognising many of our attendees have stressful occupations which require time out. In response to this, our adult only events were created providing adults a fun, safe environment to enjoy.

M35 have no profits in these events and have a very small team with volunteers who share our vision.

Over the years we have built a relationship with the people who attend the events, and this continues to grow in a positive direction.

Subsequently, M35 have also encouraged musicians who are homeless who may have mental health issues to experience our events, proving there is some light at the end of tunnel for the vulnerable in our society.

Moreover, M35 have supported various charities over the years including; The Royal Oldham Hospital, Cancer UK, Pancreatic Cancer research, McMillan, MAHDLO and most recently 42nd street.

M35 hold an annual mini-festival 'The Mill-Fest' which is a family event (see enclosed reference) with Bands and activities for all the family to enjoy.

Stephen also hosts a radio show with NMFm 106.6FM where he has volunteered for several years. The station is based within a college in Moston, where he regularly invites musicians on the show, providing them a platform for their talents. Subsequently, Stephen and the NMFm team have been invited for afternoon tea with the lord mayor of Manchester in recognition for their hard work and commitment.

We Hope this synopsis has given some insight, and we offer our full cooperation with the council and local authorities. We do hope to continue to deliver such events and hopefully, your support.

Kind Regards

Stephen O'Mara and the M35 Team

ORGANISERS CONTACT DETAILS

Name: Stephen O'Mara

Address: 63 Cooke Street, Failsworth M35 9DF

Telephone:07711256591

Email:m35music@hotmail.com

From: Veronica Kertesz <veronic.kertes@btconnect.com>

Sent: Tuesday, July 10, 2018 6:50:29 PM

To: Stephen O'Mara

Subject: reference for m35 music

To who it may concern

I have dealt with m35 music on many occasions, I have always found them very professional ,they are well managed and we have never had any anti-social behaviour at any event with nearby residents always in support, i would not hesitate to use them for future events.

Veronica Kertesz
Mare & Foal
Ashton road west
Failsworth
M350ES
07852187488

4

From: Millgate <millgate@jwlees.co.uk>
Sent: Thursday, July 12, 2018 4:56:16 PM
To: m35music@hotmail.com
Subject: Reference for M35 Music

Reference for M35 Music

To whom it may concern.

We have an annual music event and fun day called Mill-Fest held here at The Millgate pub in Failsworth. M35 Music have organised and managed this event alongside us since 2013. This event has grown and attracts both local people and music lovers from further afield. We have never had any incidents or anti social behaviour associated with any of the events hosted by M35 Music. These events have full support from local residents and businesses alike. Steve and his team at M35 Music have always presented a professional approach and we hope to continue this partnership for many years to come.

Pamela Brooks
General Manager

The Millgate Pub
Ashton Road West,
Failsworth, M35 0ES
Tel: 0161 688 4910

www.themillgatepub.co.uk

<https://www.facebook.com/themillgatepub/>

<https://twitter.com/themillgatepub>

Dear Sir/Madam,

Permit me to comment on the M35 music event that is planned to take place at the Austerlands Cricket Club, Thorpe Lane, Oldham OL4 3QW on 26th August 2018.

Austerlands Cricket Club is an important and popular community amenity and plays an important part in community life. During the summer it offers cricket coaching and training to many children and teenagers with volunteer coaches recruited from the local community. It hosts cricket matches every weekend during the summer. In the remainder of the year it hosts social functions which include an annual bonfire around 5th November and very occasionally an outdoor function; a very popular and successful event last year was a weekend meeting of motor cyclists. The club also hosts functions during the autumn and winter weekend and forms the hub for the monthly meetings of the Scouthead and Austerlands Community Group; I am a member of the group.

The cricket club takes its position and responsibilities in the community very seriously. I have lived in North Nook for 30 years and have never witnessed or experienced any irresponsible or anti-social behaviour in the club or its surrounds. The club caters for inter-generational members and effectively contributes to ethnic cohesion particularly with the cricket matches which attract teams from all over Oldham.

The club has hosted cricket matches for nearly 150 years. Austerlands Cricket Club was founded in the parlour of The Royal Tiger Inn on Huddersfield Road, one Friday evening in 1872. The club acquired the lease of the club site from Slack Hall Estate. The property became and remains the home of Austerlands C.C.

In 1893, The Oldham & District Cricket League was formed with Austerlands as a founder member team. Saddleworth & District Cricket League (S & D. C. L.) was formed in 1898 also with Austerlands as a founder member and one of only 3 clubs to have played in every S & D.C.L. season.

The Club's finances rely on membership fees supplemented by fund raising from social events. The club's continued existence relies fund raising opportunities such as the M35 music event; it could not be sustained solely through membership fees. Without fund raising an important community amenity would be lost and the club's long association with cricket in the Oldham and Saddleworth areas would come to an end.

I am aware that a resident on Thorpe Lane has complained to Oldham Council about the planned M35 music event with numerous unsubstantiated social media statements made about potential anti-social behaviour that could arise due to the M35 music event. Events and functions have taken place in the past without any problem.

Austerlands Cricket Club committee members advised the group that M35 Music has submitted an event application to Oldham Council; this obviously needs to be confirmed.

Last night (5 July 2018) the Scouthead and Austerlands Community Group held its monthly meeting; one item discussed was the M35 music event. The meeting was unanimous in supporting the event. Quite a few members of the group live in Thorpe Close and North Nook, streets which are near the cricket club. We were reassured by members of the cricket club's committee that outdoor music will take place in a marquee positioned well away from Thorpe Lane; the area between Thorpe Lane and the club is shielded by a thick layer of trees which would dampen sound to neighbouring properties. We were further assured that the music would not take place in the marquee late in the evening; musicians would move into the cricket club building. Austerlands Cricket Club committee members advised the group that M35 Music, the organisation planning the event, has submitted an event application to Oldham Council; the situation needs to be checked.

I have been a Saddleworth Parish Councillor since 2011. Throughout my time as a councillor I have never received a complaint about noise or anti-social behaviour arising from Austerlands Cricket Club.

Please note that I am not a member of Austerlands Cricket Club and therefore have no vested interest in the club's activities.

I have copied this email to OMBC Councillor Pam Byrne, one of the Borough Councillors representing Saddleworth North.

Yours faithfully,

Saddleworth Parish Councillor Rob Knotts
26 North Nook
Austerlands
Oldham
OL4 3QR

0161 627 3798

OUTDOOR EVENT RISK ASSESSMENT FORM

OUTDOOR EVENT: AUSTERLANDS 2018

LOCATION: AUSTERLANDS CRICKET CLUB
THORPE LANE
OLDHAM
OL4 3QW

EVENT ACTIVITY: OUTDOOR LIVE MUSIC

NO. OF PERSONS EMPLOYED ARTISTS/STAFF/STEWARDS/VOLUNTEERS: 52

ASSESSOR :STEPHEN O'MARA

ASSESSMENT DATE: 4/7/18 SIGNATURE:S. O' Mara

ASSESSMENT REVIEW DATES

Date: 4/8/18 By Whom: Stephen o'Mara

Date: By Whom:

Date: By Whom:

Date: By Whom:

Date: By Whom:

Date: By Whom:

Date: By Whom:

Date: By Whom:

Date: By Whom:

Date: By Whom:

RISK ASSESSMENT

HAZARD AND RISK IDENTIFICATION

5

EVENT: .AUSTERLANDS LOCATION:THORPE LANE OLDHAM OL4 3QW DATE:4/7/2018. SHEET No:...1.... OF....8..

SIGNIFICANT HAZARDS IDENTIFIED	PERSONS AT RISK WHAT COULD GO WRONG	RISK RATING			CONTROL MEASURES	DATE ACTIONED and SIGNATURE
		Hazard x Risk = Risk Level				
1.1. Vehicle movements	<ul style="list-style-type: none"> • Collisions with other vehicles • Accidents to pedestrians • Nuisance to neighbours • Attendees/staff/volunteers/residents • Confusion 	4	1	4	<ul style="list-style-type: none"> • Vehicle and pedestrian access to be separated by barriers • Traffic cones and barriers to be implemented on carpark. • No vehicle access zones clearly signed • A parking only zone for contractors and staff • No parking in residential area/Volunteer to monitor • Stewards to monitor entrance and carpark flow and to carry communication devices • Site entrance drive to be kept clear • No vehicle access from 19.30-23.30 • Vehicle access permitted from 23.30 and 03.00* if attendees wish to leave earlier there is a designated pick up point adjacent to the venue. • Ample Taxi services to be aware of the event date • To notify attendees of transport links and availability through event management social media page • Maps and routes to be shown on event page • Overflow carpark to be utilised if necessary and stewards to direct any vehicle to this area /All staff to wear High Visibility vests • Adequate drop off /pick up area to avoid any congestion 	4/7/2018 S.O'Mara

					<ul style="list-style-type: none"> • Clear directions from nearest bus stop • Direct Hotline number for residents if any issues arise with rapid response • Designated Carpark/drop off to be well li with speed limits imposed • All contractors to observe a speed/time limit • We have attained that most attendees will not be driving; using public transport and shuttle buses 	
1.2 Access for Emergency services	<ul style="list-style-type: none"> • Delay in receiving treatment • Delay in responding to an incident • Attendees/staff/volunteers/residents 	3	1	3	<ul style="list-style-type: none"> • Road/access to premises to be kept clear • Clear signage for carpark and drop off area • Steward to direct the flow and keep area clear • Traffic cones to be used in designated areas • Incorporate this into the events emergency action plan • Site entrance drive to be kept clear 	4/7/2018 S. O'Mara
1.3 Crowd management: <ul style="list-style-type: none"> • Bar area <ul style="list-style-type: none"> • Prior and after the event 	<ul style="list-style-type: none"> • Anti- social behaviour <ul style="list-style-type: none"> • Anti- social behaviour • Personal injury • Public Nuisance • Prevent unauthorised access • Attendees/staff/volunteers/residents 	2	2	4	<ul style="list-style-type: none"> • There are adequate bars to cope with a sudden influx of people • PA system in place • Steward to monitor bar area • Bar manager to monitor any rise • Outdoor bar area is to have barriers for a fair queuing system. • Last entry is 19.30 • Barriers to be imposed around the site to keep crowds in line and in good flow • Ticket only event • No tickets sold on entry • Extra steward at peak times • Transport available on carpark and overflow carpark/drop off at end times • Security to have a Head count clicker • SIA staff have body cameras • Two first aiders on site 	4/7/2018 S. O'Mara
1.4 Anti -social behaviour	<ul style="list-style-type: none"> • Various injuries • Public Nuisance • Attendees/staff/volunteers/residents 	2	1	2	<ul style="list-style-type: none"> • Colour code system (AMBER, RED) • SIA registered staff are trained in such issues 	4/7/2018 S. O'Mara

					<ul style="list-style-type: none"> • All names have been logged for this event • ID required on entry • Chill out area • Challenge 25 is to be adopted by the DPS • Drink responsible is implemented on the premises 	
1.5 Security Searches	<ul style="list-style-type: none"> • Weapons • Alcohol • Drugs • Refusal • Attendees/staff/volunteers/residents <p>*Full company details of MSS are enclosed</p>	2	1	2	<ul style="list-style-type: none"> • All security staff are SIA registered • No rucksacks allowed • Contact police if any searches expose any weapons or drugs • Female SIA registered staff on site • Advise the attendees by social media that there will be searches • No alcohol permitted onsite • SIA registered staff have body cameras • Adequate staff levels to avoid queues 	4/7/2018 S. O'Mara

SIGNIFICANT HAZARDS IDENTIFIED	PERSONS AT RISK WHAT COULD GO WRONG	RISK RATING			CONTROL MEASURES	DATE ACTIONED and SIGNATURE
		Hazard	x Risk =	Risk		
		Level				
2.0 Sale/consumption of Alcohol	<ul style="list-style-type: none"> Attendees/staff/volunteers/residents Injury Anti-social behaviour 	2	2	4	<ul style="list-style-type: none"> The designated licence holder shall be on site whenever the sale of alcohol is taking place No persons shall be permitted to bring any alcoholic drink on site or be allowed to leave the site with any SIA registered staff will perform searches on entry and upon leaving if anyone is suspected Stewards will be vigilant and liaise with SIA registered staff when required No beverage shall be sold or supplied in any glass containers In the event of an individual being refused alcohol SIA registered staff will be on hand to assist with any subsequent issues The challenge 25 is adopted by the DPS and posters will be displayed accordingly All bar staff are to be briefed what ID is acceptable If the DPS considers there is any imminent violence or disorder at any point of the sale of alcohol he shall close the outlet immediately until clearance off SIA staff and Event Management has been given A written record of any adverse incidents taking place at the event or of any complaint made by any person, also of the refusal to sell alcohol. Any such record shall be signed and dated by the person making the entry and shall be produced to any local authorities on reasonable request 	4/7/2018 S. O'Mara

HAZARD AND RISK IDENTIFICATION

EVENT: AUSTRERLANDS. **LOCATION:** THORPE LANE OLDHAM OL4 3QW .**DATE:** 4th JULY 2018 **SHEET No .5. OF 8**

SIGNIFICANT HAZARDS IDENTIFIED	PERSONS AT RISK WHAT COULD GO WRONG	RISK RATING			CONTROL MEASURES	DATE ACTIONED and SIGNATURE
		Hazard x Risk = Risk Level				
2.1 Illegal Drugs	<ul style="list-style-type: none"> • Personal injury • Anti -social behaviour • Arrests • Mis-use of Drugs 	2	2	4	<ul style="list-style-type: none"> • The organisers have a zero tolerance to any illegal drugs • Full body Searches will be implemented upon entry by trained SIA security staff • Any drugs uncovered will be confiscated and handed to the police as soon as is reasonable practical • Stewards to be vigilant and report any signs of drug use to SIA registered staff 	4/7/2018 S. O'Mara
2.2 Noise	<ul style="list-style-type: none"> • Damage to hearing • Public Nuisance <p>*A copy of the sound engineers risk assessment is enclosed</p>	2	2	4	<ul style="list-style-type: none"> • A trained designated person from sync production LTD will carry out noise management and monitoring throughout the event in accordance with HSE • Attendees not allowed within 3m from any loudspeaker. To Implement safety barriers to achieve this • To place sound systems away from residents to avoid noise pollution • To reduce and monitor sound levels from 22.00 to avoid any public disturbance. • To provide residents with a hotline number with a rapid response • To provide earplugs upon stage entry • To liaise with EHO • Unload and erection of the Marquee will take place on the 25th August at midday • The erection of the stage will take place on the 26th August at 08.00 	4/7/2018 S. O'Mara

2.3 Litter	<ul style="list-style-type: none"> • Slips • Environmental issue • Fire Hazard 	2	1	3	<ul style="list-style-type: none"> • Adequate number of waste disposal on site • Ensure stewards and volunteers are up to date with the protocols regarding waste • Volunteers and stewards to actively monitor waste throughout the event • To keep the drive to the site clear from litter • To monitor the roads surrounding the site for litter • To provide a clean up operation after the event • Contractors to adhere to the venues policies regarding waste 	4/7/2018 S. O'Mara
2.4 Emergency Evacuation	<ul style="list-style-type: none"> • Terrorist • Fire • Adverse weather conditions 	3	1	3	<ul style="list-style-type: none"> • An emergency evacuation plan in place for emergency evacuation – which includes methods of egress; designated assembly points; stewards/volunteers to direct attendees; information boards for attendees and staff/volunteers • PA system in place • Emergency services to be notified by the DPS 	4/7/2018 S. O'Mara
2.5 Fire safety	<ul style="list-style-type: none"> • Various injuries to attendees and staff 	3	1	3	<ul style="list-style-type: none"> • The Organisers and venues fire risk assessment will assist in ensuring that all necessary fire safety procedures, fire prevention measures, and fire precautions are in place and any equipment tested and passed. The risk assessment addresses and includes: • Identifying combustible materials (including LPG, diesel, gas, trees/shrubs, dry grass, wood, /marquees, litter, vehicles • Checking that the fire would be detected in a reasonable time and people warned • Checking that attendees including persons with disabilities who may be in the building/marquee/area can get out safely • Checking that people at risk know what to do if there is a fire 	4/7/2018 S. O'Mara

					<ul style="list-style-type: none"> • Ensuring there is adequate fire safety equipment according is maintained and that suitably trained people are available to operate any fire extinguishers • Ensuring that any marquees or other enclosed buildings/structures used for the event are included in the Fire Risk Assessment • Volunteer to make sure all fire exits are clear • Clear signs in place for designated smoking area and stewards to monitor this • Contractors and employees/volunteers adhere to the fire risk assessment • Emergency evacuation Plan 	
2.6 First Aid provision	<ul style="list-style-type: none"> • Attendees /staff requiring medical treatment 	3	1	2	<ul style="list-style-type: none"> • First aid for staff to be provided in accordance with Regulations. • First Aid point provided for the public with a minimum of two first aiders for events of up to 500 attendees or in accordance with Chapter 20 HSG 195 The Event Safety Guide – A guide to the health, safety and welfare at music and similar events (commonly known as The Purple Guide) • First aid to actively patrol area • Liaise with St Johns Ambulance 	4/7/2018 S. O'Mara
2.7 Collapse of structures a) Marquee b) Stage c) Barriers	<ul style="list-style-type: none"> • Various Injuries to attendees / staff 	2	1	2	<ul style="list-style-type: none"> • Please see enclosed Risk Assessment from the white marquee company and Sync production LTD • Please see enclosed risk assessment from • The organiser will follow the emergency evacuation plan • Contractor to provide sign off certificates for all structures. • Daily checks made on all structures by a competent person • PA system to inform attendees 	4/7/2018 S. O'Mara

2.8 Electrical safety	<ul style="list-style-type: none"> Attendees / staff may suffer serious and possibly fatal electric shock/burns injuries from faulty electrical equipment or installation 	3	1	3	<ul style="list-style-type: none"> All electrical systems should be constructed and maintained in a condition suitable for use in the open air and will be protected as necessary by 30mA residual current circuit breakers. All generators, distribution boxes to be fenced and away from public. A competent person should certify all electrical installation as to their safety on completion. Certificate to be kept at the event. All electrical equipment to be PAT tested Contractors and performer to ensure any electrical equipment they bring to the event is PAT tested. Each contractor as their own risk assessment for this 	4/7/2018 S. O'Mara
2.9 Gas safety	<ul style="list-style-type: none"> Explosion Burns Staff/Attendees/Volunteers 	3	1	3	<ul style="list-style-type: none"> Food Vendors using LPG to be required to ensure their gas installation and equipment has been installed and checked within the last twelve months by a "Gas Safety Register" approved contractor. Compliance certificates to be kept on food stall. Food vendors to be reminded of the need to ensure staff changing LPG cylinders are trained to do so. Food vendors permitted to have one day supply of LPG at their stall. 	4/7/2018 S. O'Mara

- EVALUATION OF RESIDUAL RISK AFTER ALL CONTROL MEASURES ARE TAKEN = LOW

Risk Rating		
Hazard (Severity)	Value	Risk (Likelihood)
Negligible	1	Unlikely
Slight	2	Possible
Moderate	3	Quite Possible
Severe	4	Likely
Very Severe	5	Very Likely

Hazard Value x Risk Value = Risk Level

Ranking of Risk (Risk Level)	
1 – 4	Low Risk
5 – 15	Medium Risk
16 – 25	High Risk

Low Risk – risk can be acceptable.

Medium Risk – acceptable with adequate control measures in place.

High Risk – action must be prioritised and timetabled to reduce risk to an acceptable level.